

**METROPOLITAN GOVERNMENT OF NASHVILLE
AND DAVIDSON COUNTY
DEPARTMENT OF CODES ADMINISTRATION**

**REGISTRATION OF A CHANGE IN NAME
FOR ALL METROPOLITAN AND STATE PLUMBING, ELECTRICAL
AND GAS/MECHANICAL LICENSED CONTRACTORS**

Name of Licensed Individual or Qualifying Agent _____ License Number _____ Date _____

Home Address _____ () _____
Area Code Home Phone Number

City _____ State _____ Zip Code _____

Please print name _____ Signature of Licensed Individual or Qualifying Agent _____

Name of Company currently registered _____

In accordance with the requirements of the Metropolitan Code, I/We hereby make application to **CHANGE THE NAME** of the company named above to be the following:

Firm Name _____

Firm's Address _____ Phone No. () _____

City _____ State _____ Zip Code _____ Fax No. () _____

Will you be employed other than as the License Holder for the above listed firm? _____ (Yes or No)
If so, by whom? _____ Number of hours per week? _____

I hereby certify that the above information is true to the best of my knowledge, and the above License Holder/Qualifying Agent is employed full time, and I further attest to the validity of the above signature.

Please Print Name _____ Sole Proprietor, Partner, or Corporate Officer must sign here _____

STATE OF _____
COUNTY OF _____

Personally appeared before me, _____, a Notary Public in and for said State and County, the within named, _____ has the authority and thereby executed the within instrument for the purpose therein contained.

Sworn to and subscribed before me this _____ day of _____, 20____
NOTARY PUBLIC _____ My Commission Expires _____

APPROVED _____
Director, Department of Codes Administration Secretary to Plumbing, Electrical and Mechanical Board
Date _____ Date _____

Complete this application and submit the following with the name change:

Tennessee State Contractors License (if applicable)
Davidson County Business License
Metropolitan Permit Bond (\$40,000 Bond)
Certificate of Insurance (\$300,000 General)

Incomplete Applications will not be accepted. Please deliver or mail your documentation to: The Department of Codes & Building Safety, Administrative Office, 800 2nd Avenue, South, P.O. Box 196300 Nashville, Tennessee 37219-6300.
Questions, please call (615) 862-6598.

